

**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL  
RECORD OF EXECUTIVE / CHIEF OFFICER DECISION**

This form should be used to record key and other decisions made by individual Portfolio Holders and key decisions made by Chief Officers. The contact officer will ensure that the signed and completed form is given to Democratic Services as soon as reasonably practicable after the decision has been taken.

Unless permission has been obtained from the Chairman of Council and the Chairman of the Scrutiny and Overview Committee that this decision be treated as a matter of urgency under Rule 12.19 of the Scrutiny and Overview Committee Procedure Rules, this decision will come into force, and may then be implemented, on the expiry of five working days after the publication of the decision, unless called in under Rule 7 of the Budget and Policy Framework Procedure Rules or Rule 12 of the Scrutiny and Overview Committee Procedure Rules.

<b>Portfolio</b>	Lead Cabinet member for Finance
<b>Subject Matter</b>	Non Domestic Rates Discretionary Relief Policy
<b>Ward(s) Affected</b>	All Wards
<b>Date Taken</b>	Monday, 7 January 2019
<b>Contact Officer</b>	Katie Kelly, Revenues Manager 01954 713335 (katie.kelly@scambs.gov.uk)
<b>Date Published</b>	Monday, 7 January 2019
<b>Call-In Expiry</b>	Monday, 14 January 2019
<b>Key Decision?</b>	Yes Is likely to be significant in terms of its effects on communities living or working in an area of the District comprising two or more wards.
<b>In Forward Plan?</b>	No
<b>Urgent?</b>	No

<b>Purpose / Background</b>
To adopt revisions to the existing policy that reflect changes announced by Central Government in the Budget on 29 <sup>th</sup> October 2018.

<b>Declaration(s) of Interest</b> <i>Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision.</i>
None

<b>Dispensation(s)</b> <i>In respect of any conflict(s) of interest declared above, record below any dispensation(s) granted by the Council's Standards Committee.</i>
None

<b>Consultation</b> <i>Record below all parties consulted in relation to the decision.</i>
None.

<b>Other Options Considered and Reasons for Rejection</b>
None.

<b>Final decision</b>	<b>Reason(s)</b>
The Lead Cabinet Member for Finance has agreed to the revisions, and adopts the formal policy shown in APPENDIX A.	Changes were announced in the Budget to introduce a new business rates relief for occupied retail premises with an RV of less than £51,000. An existing relief scheme for

	<p>newspapers was also extended.</p> <p>The Government have expressed the expectation that relief be delivered in annual bills, and the policy has been amended to facilitate awards of the relief in line with government guidance.</p>
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Signed	Name (CAPITALS)	Signature	Date
Portfolio Holder	Signed copy available upon request from Democratic Services (democratic.services@scambis.gov.uk)		
Chief Officer			

<b>Further Information</b>